

August 24, 2020 PTO Zoom Meeting

Meeting opened at 630pm

Members present: President Carolyn Hudson, Vice President Kelly Griffin, Treasurer Desiree O'shea, Secretary Kati Coffey, Principal Munoz, Allison Blatchford, Ashley Aden, Alli Pontius, Kim LaGrange

Welcome. Thank you for attending. We are committed to doing as much as we can to help our students and teacher despite the different circumstances. Our goal is to enrich the elementary experience. Introductions of board members made by Carolyn Hudson.

President- Carolyn Hudson

Vice President - Kelly Griffin

Treasure- Desiree O'shea

Secretary- Kati Coffey

Meeting expectations: Carolyn Hudson reported:

Meetings are usually the first Monday of the month, with the exception of next month because of Labor Day, and start at 6:30 and run for about an hour. These will be on Zoom for now. Free child care is provided by our NHS Students from Elkhorn High when we meet in person in the library. Committee meetings are separate than PTO body meetings. We also meet as a board.

We use Robert's rules for running the meeting and voting.

Principal Happenings

Dr.Montessa Munoz reported: We appreciate patience with the new dismissal process. The kids are doing well with masks and eating in the classroom. Classes are in zones on the playground. More staff is outside. We are working on getting more equipment for the playground. Remember to bring water bottles because the water fountains are shut off. Staff is excited to have everyone back. MAP testing starts this week and next. An email about taking map testing remotely will be coming out.

Membership toolKit

Kati Coffey reported:

Membership Toolkit is an online portal the PTO uses to help communicate with parents, manage the directory and house helpful information. Registration is required and FREE! Registering is the only way your information will appear in the directory or you can select to not appear. We use this portal for not only our directory and email communication, but it also houses information for fundraising and volunteering. There is a calendar of events, the meeting minutes, and how to become a sponsor. Our fall fundraiser will be done through this portal. Please log in and update your account if you have not done so already. Also download the App.

Spirit Wear: Kelly Griffin reporting:

Show your Hillrise spirit! The online store closes this sunday August 30. Delivery scheduled the week of sept 14.

Fall Fundraiser - Fill the Husky Sled

Online only, no sell, donation campaign through Membership Toolkit.

September 14 - oct 2. There will be class, grade, school recognitions to promote collaboration. Hopefully we can raise enough money to fund the programs and supplies we do each year. Goal for fundraising is 30,000. More information to come in Friday folders on September 4.

Budget: Desiree O'shea reporting:

I have organized the budget in a different way to make it easier to view.

Revenue, expenses and line items were reviewed.

	2020-2021	Projected Revenue	Projected Expenses	Projected Profit
Fundraisers	Ongoing Fundraisers (Amazon Smile, Boxtops, Bakers, EPI, TAGG)	\$1,200.00	\$0.00	\$1,200.00
	Apparel	\$1,000.00	\$0.00	\$1,000.00
	Fall Fundraiser	\$20,500.00	\$2,500.00	\$18,000.00
	Cookie Dough Fundraiser	\$0.00	\$0.00	\$0.00
	Donations	\$0.00	\$0.00	\$0.00
	Family Nights Out	\$2,500.00	\$0.00	\$2,500.00
	Yearbook	\$1,000.00	\$0.00	\$1,000.00
	Sponsorships	\$3,000.00	\$2,250.00	\$750.00
	Carnival	\$0.00	\$0.00	\$0.00
Instructional/Classroom	Classroom Endowments	\$0.00	\$14,040.00	(\$14,040.00)
	Teacher Vouchers	\$0.00	\$3,585.00	(\$3,585.00)
Staff	Staff Appreciation	\$0.00	\$1,500.00	(\$1,500.00)
	Teacher Conference Meals	\$0.00	\$700.00	(\$700.00)
Student / Family / School / Community Benefit	EPS Foundation	\$0.00	\$700.00	(\$700.00)
	Family Pie Night (formerly	\$0.00	\$0.00	\$0.00
	Social (Movie)	\$0.00	\$0.00	\$0.00
	Recycling	\$0.00	\$1,000.00	(\$1,000.00)
	President's Fund	\$0.00	\$500.00	(\$500.00)
	Back to School	\$0.00	\$125.00	(\$125.00)
PTO Administrative	Bank Interest/PP Fees	\$20.00	\$1,000.00	(\$980.00)
	Membership Toolkit	\$400.00	\$398.00	\$2.00
	TAX/CPA services	\$0.00	\$850.00	(\$850.00)
	PTO/Promo/WW/Domain	\$0.00	\$250.00	(\$250.00)
	Money Minder Financial	\$0.00	\$165.01	(\$165.01)
Misc	Miscellaneous	\$0.00	\$0.00	\$0.00
	Total	\$29,620.00	\$29,563.01	\$56.99

Sponsorships are coming in! Runza, AIB, Prairie Construction, Arbor Bank, Skyline Pediatric Dentistry funds have been received.

Endowments requests this year were about \$14,000. These are requests from teachers for money to purchase books, classroom supplies, educational programs, and staff and student incentives. We did not approve field trips this year so the endowment amount was less than in years past.

Motion to approve the budget made by Alli Pontius. Budget was approved by Kim LaGrange.

Treasurer's Report from July 1 to August 24th: \$286.53 received from AmazonSmile and TAGG, \$15 donation, \$528.05 from April and May FNOs received in July, \$1500 received in sponsorships, \$300 paid in teacher vouchers, \$125 paid Back to School yard card, \$1.85 bank interest.

#### Family Nights out/in

Kelly Griffin reporting:

We partner with different restaurants in the area who donate a portion of the proceeds for us promoting them. Just dine in, take out, or drive through and tell them you are from Hillrise. We are planning 2/month this year instead of one.

Dairy Chef this thursday 8/27 3 pm-close. They are donating 5% of all sales from the night.

Chipotle 9/9 4-8 pm. They donate 33% of proceeds from the Hillrise customers.

#### Easy Ongoing Fundraising:

Carolyn Hudson reporting:

Boxtops

Scan receipts instead of clipping box tops. Download the app.

If you shop online forward your receipts to [receipts@boxtops4education.com](mailto:receipts@boxtops4education.com)

Amazon Smile - change your settings to use Amazon smile in your Amazon app. It is the same Amazon shopping you love, while supporting Hillrise.

#### Giving tree

Carolyn Hudson reporting for Jenna Kenney:

This year we paired the specials with teachers to help get all the requests filled. This program is a way for parents to help teachers enhance their classrooms. A sign up genius with the items will be available August 28 - September 11. Have your student bring to school or bring to the office by September 11.

#### Conference Meals

Carolyn Hudson reporting for Christy Jensen and Kim LaGrange

The PTO provides a meal for the teachers at the fall and spring conferences. We are not going to ask parents for specific donations this year.

#### Scholarship Committee

Carolyn Hudson reporting for Crystal Kwapniowski

Each year Hillrise awards a Scholarship to a Elkhorn High Senior who attended Hillrise at least 3 years. This committee works with the Elkhorn Schools Foundation to process/read/rank the applications for the scholarship. Volunteers needed!

#### Other volunteer needs

Classroom Parents, Staff appreciation chair, Sponsorship Chair

#### Classroom parents

We are not sure if we will be able to use classroom parents this year but we would like to have volunteers just in case. These volunteers help plan and execute the Halloween and Valentine's parties.

#### Staff appreciation

These volunteers help organize and execute activities that celebrate the entire staff at Hillrise during Staff Appreciation Week. Volunteers may help with the organization of activities, the making and serving of food, and with the execution of planned activities. This is held in March or April.

Yearbook Carolyn Hudson reporting for Kristin Craigmile

This is early but the best savings for the yearbook is right now. Save 10% and can customize pages later. Go to [treering.com/validate](http://treering.com/validate) and enter our passcode 1015385137401626. The price is \$25.88

Motion to Close meeting made by Alli Pontius and seconded by Ashley Aden.

Meeting closed at 7:30